

From: [R6HarveyLSC](#)
To: [R6HarveyInfo](#)
Subject: FW: Addition Contact for EPA Reservations - Club Quarters Houston
Date: Wednesday, September 6, 2017 6:47:48 PM

From: Eric Sillen
Sent: Wednesday, September 6, 2017 6:45:27 PM (UTC-06:00) Central Time (US & Canada)
To: Christian, Doretha; Bokun, Lisa; MSD Houston; Aaron Bailey
Cc: Groups; Supervisor; Aaron Bailey; MSD Houston; Elena Filkova; Supervisor; R6HarveyLSC
Subject: RE: Addition Contact for EPA Reservations - Club Quarters Houston

Hotel team, Doretha just spoke. If any rooms open up for tonight can you kindly just kindly contact Doretha ASAP. Thank you all for all of your support.

Eric

Eric Sillen
Manager, Key Groups
Club Quarters Hotel
Tel: 203-905-2073
Cell: 973-224-1635
esillen@clubquarters.com



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From: Eric Sillen
Sent: Wednesday, September 06, 2017 7:09 PM
To: 'Christian, Doretha'; Bokun, Lisa
Cc: Groups; Supervisor; Aaron Bailey; MSD Houston; Elena Filkova; Supervisor; R6HarveyLSC
Subject: RE: Addition Contact for EPA Reservations - Club Quarters Houston
Importance: High

Hi Doretha,

I'm so sorry the (3) rooms arriving tonight, the hotel is full tonight and we released unused rooms in the block for tonight only after we talked on the phone earlier. Can they start tomorrow?

Can we will also talk tonight or first thing tomorrow? Is the large group that we talked about going to arrive tomorrow or you expecting less than 45 rooms tomorrow? I know it's a very crazy time for you, we are just trying to figure out the #s for tomorrow because it's a busier night and trying to accommodate all of our guests as best as we can.

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From: Christian, Doretha [<mailto:christian.doretha@epa.gov>]
Sent: Wednesday, September 06, 2017 6:34 PM
To: Eric Sillen; Bokun, Lisa
Cc: Groups; Supervisor; Aaron Bailey; MSD Houston; Elena Filkova; Supervisor; R6HarveyLSC
Subject: RE: Addition Contact for EPA Reservations - Club Quarters Houston

Eric,

Need rooms for tonight and tomorrow for the following, please send confirmation numbers.

Kevin Cashion – 9/6/17 to 9/20/17
Maren Taylor – 9/6/17 to 9/20/17
Katy Maynard – 9/6/17 to 9/20/17
Phillip Ofosu – 9/7/17 to 9/21/17
Jason McKinney – 9/7/17 to 9/21/17
Michelle Kerr – 9/7/17 to 9/23/17
Matthew Ohl – 9/7/17 to 9/15/17

Thanks. Will send additional updates for the persons we discussed who will be checking out.

Doretha A. Christian
U.S. Environmental Protection Agency
Superfund Division, Enforcement Assessment Section
1445 Ross Avenue (6SF-TE)
Dallas, Texas 75202-2733
214.665.6734 work
214.665.6660 fax
christian.doretha@epa.gov



From: Eric Sillen [<mailto:ESillen@clubquarters.com>]

Sent: Wednesday, September 06, 2017 2:54 PM

To: Bokun, Lisa <Bokun.Lisa@epa.gov>; Christian, Doretha <christian.doretha@epa.gov>

Cc: Groups <groups@clubquarters.com>; Supervisor <Supervisor@clubquarters.com>; Aaron Bailey <ABailey@clubquarters.com>; MSD Houston <tx_msd@clubquarters.com>; Elena Filkova <EFilkova@clubquarters.com>; Supervisor <Supervisor@clubquarters.com>

Subject: Addition Contact for EPA Reservations - Club Quarters Houston

Hi Lisa & Doretha,

Adding an additional contact for reservations/changes supervisor@clubquarters.com. Kindly continue to send any additional reservations/changes to all on the email. Our Supervisor (Reservations Supervisor) team is open until 11pm EST Mon-Fri and 5:30pm Sat/Sun. Will be a great assistance for late night/weekend emails. As always if you need to talk after hours please feel free to reach out to me on my cell 973-224-1635.

Kindly keep us posted if you need additional reservations for tonight.

Thanks,
Eric

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